

**Board of Police Commissioners
Meeting Minutes
Wednesday, April 20, 2022
5:30 PM
Police Headquarters-Community Room**

Present: Board Members: Robert Welsh, Paul Chello, Ed Huguenel
Department Members: Chief Warren Hyatt Jr.
Lucy Krauchick, Clerk of the Board
Public: None

Call to order.

Chairman Welsh called the meeting to order at 5:31 PM.

1. Approval of prior meeting minutes

1.1. Approval of the regular meeting minutes of Wednesday, March 16, 2022

Motion: Upon a motion by Commissioner Huguenel, and seconded by Commissioner Chello, the Board of Police Commissioners voted to approve the regular meeting minutes of March 16, 2022 as presented.

*In Favor: Welsh, Chello, Huguenel
Opposed: None
Abstained: None*

1.2. Approval of the special meeting minutes of Wednesday, March 16, 2022

Motion: Upon a motion by Commissioner Huguenel, and seconded by Commissioner Chello, the Board of Police Commissioners voted to approve the special meeting minutes of March 16, 2022 as presented.

*In Favor: Welsh, Chello, Huguenel
Opposed: None
Abstained: None*

2. Public Petition/Commentary

None.

3. Traffic

3.1 Signage/Enforcement

3.1.1. Safe Streets Task Force

None.

3.1.2 FYI- State of Connecticut Department of Transportation-Notice to proceed

Chief Hyatt presented this item as informational to the Board of Police Commissioners.

3.1.3 FYI-State of Connecticut Department of Transportation-Signing and Pavement Marking Installations

Chief Hyatt presented this item as informational to the Board of Police Commissioners.

3.3.4 Speed Display Sign Program

Deputy Chief Massey provided a verbal report regarding the T2 Center (Connecticut Training and Technical Assistance) Speed Display Sign Program.

He provided a detailed report on the UCONN program and the equipment that will be made available to the department.

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to approve the police department participation in the T2 Center Speed Display Sign Program.

In Favor: Welsh, Chello, Huguenel

Opposed: None

Abstained: None

Chief Hyatt reported that the approved sign installation at Uncas Point Circle has been completed.

3.2 Runs/Rides/Other

3.2.1 Guilford Fair Day Parade-Saturday, September 17, 2022

A review of the request took place.

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to approve the Guilford Fair Day Parade on Saturday, September 17, 2022 as presented.

In Favor: Welsh, Chello, Huguenel

Opposed: None

Abstained: None

4. Committee Reports

4.1. Facilities/Equipment

4.1.1 Chief of Police and Deputy Chief of Police

Chief Hyatt and Deputy Chief Massey reported on the progress of the expansion of storage for the Emergency Complex. Discussion took place regarding Headquarters and forecasted future necessities. Several specific needs of the department were addressed.

Chairman Welsh reported that the First Selectman is in the process of finalizing a Task Force for the Basketball Courts located within the Emergency Complex. With this in mind, discussion took place regarding an appointment of one of the members of the Board of Police Commissioners. Chairman Welsh will contact Commissioner Federici to discuss.

Chief Hyatt updated the Commissioners on the fleet. Car 138 has been replaced. The department continues to make an effort to purchase hybrids but it has been challenging due to supply chain issues.

Deputy Chief Massey reported on department body cameras. He stated that the department has an extended warranty on the body cameras through Watchguard. Watchguard was recently acquired by the Motorola Company. He stated that Motorola customer service is not meeting the needs of the department. Discussion took place regarding an alternate vendor for the body cameras. The Deputy Chief will continue to research this matter and keep the Commissioners informed.

Chairman Welsh asked that the Chief stay in contact with Commissioner Chello and Commissioner Federici regarding any upcoming facility matters. It was agreed.

4.2. Personnel

Chief Hyatt reported that a female officer gave birth to a baby girl last week. The Board of Police Commissioners congratulated her and her family on her new daughter.

4.2.1 Special Olympics-Special Event-Tip a Cop scheduled for May 24, 2022

Chief Hyatt announced that the annual Tip a Cop special event, for Special Olympics, is scheduled for May 24, 2022 at the Guilford Mooring. Scheduled hours for the event are from 12 noon to 2 PM and from 4 PM to 10 PM.

4.2.2 Chief of Police-Verbal Update

Chief Hyatt reported on a candidate who has received a conditional offer. The candidate is moving forward in the process.

Chief Hyatt reported on two patrol officers who are currently at the POST Academy. They are doing well.

Deputy Chief Massey discussed lateral candidates. He stated that the addition of lateral hires has been an asset to the department. Discussion took place regarding future manpower and recruitment.

4.3. Communications

4.1.1 Thank you note received to the Board of Police Commissioners from the Hyatt family.

Chairman Welsh read from a thank you note received from the Hyatt family to the Board of Police Commissioners.

4.1.2 Communication received from Ms. Infantino commending Officer Potter

Chairman Welsh summarized at thank you note received from Ms. Infantino commending Officer Potters professionalism.

4.1.3 Communication received from Ms. Burr to Chief Hyatt and commending Officer Potter, Officer Nesci and Officer Quilty.

Chairman Welsh summarized correspondence from Ms. Burr for the professionalism of the department and especially Officers Potter, Nesci and Quilty.

4.4 Budget/Finance

4.4.1. F2021/2022 Budget-Budget Update

Chief Hyatt discussed year-to-date budget report for Fiscal Year 2021/2022 which remains in good order. He reviewed two major cases this fiscal year and associated costs.

Chairman Welsh announced that the Fiscal Year 2022-2023 budget had passed.

Commissioner Huguenel asked for clarity regarding the medical line item. The Chief's reviewed the requirements for medical testing and wellness.

Commissioner Chello inquired about cannabis and department policy. Discussion took place regarding policies in place.

5. Monthly Reports

The Monthly Reports were reviewed and remain in order.

6. Old Business

None.

7. New Business

Chief Hyatt reported that Earth Day is Saturday, April 23, 2022. The Parks and Recreation Department is participating in an event at Baldwin School and the Command Post will be at the event.

8. Police Personnel Comments

None.

9. Executive Session

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to move out of regular session and into Executive Session for the purposes of discussing contractual matters inviting the Chief of Police, Deputy Chief of Police and the Clerk of the Board at 6:40 PM.

In Favor: Welsh, Chello, Huguenel

Opposed: None

Abstained: None

The Board of Police Commissioners came out of Executive Session at 7:17 PM. No action was taken and no motions were made in Executive Session. The Board of Police Commissioners went back into Public Session at 7:17 PM.

Motion: Upon a motion by Commissioner Chello and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to adjourn the meeting at 7:18 PM.

In Favor: Welsh, Chello, Huguenel
Opposed: None
Abstained: None

Respectfully submitted:

Lucy Krauchick
Clerk of the Board of Police Commissioners